This training manual is intended to provide assistance for achieving best practices with respect to campus sexual misconduct, but is not given and should not be taken as legal advice.

Before acting on any of the ideas, opinions or suggestions in this publication, participants should check first with a licensed attorney in their own jurisdiction.
Orlando, FL. January 23-24, 2018

TITLE IX COORDINATOR AND ADMINISTRATOR LEVEL
TWO TRAINING & CERTIFICATION

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FACULTY

COURSE AGENDA

Day 1
I. Structuring Your Title IX Team
II. Leveraging and Empowering Title IX Coordinator Authority
III. Minors & Title IX
IV. Pregnancy & Title IX
V. Athletics & Title IX
VI. Section 504
VII. Sanctioning Best Practices

Day 2
I. Appeals
II. Managing Politics and Pressure
III. Managing the Media
IV. May 13, 2016 DCL on Transgender Students
V. MOUs
A. Local Law Enforcement
B. Advocacy Organizations
C. Local Schools (K-12)
**A NOTE ABOUT TERMINOLOGY**

- "Victim" versus "survivor."
  - Complainant, accuser, and reporting party.
- Gender pronouns.
- Rape, sexual assault, sexual violence, and sexual misconduct.
  - Any nonconsensual contact between two or more people, regardless of gender, act, or gratuitous violence.
  - Law vs. campus policy.
- Relationship/interpersonal violence.
  - Dating violence and domestic violence/abuse.
- Accused, respondent, and perpetrator.

**STRUCTURING YOUR TITLE IX TEAM**

- Sample Core Team Structure
- Extended Team
- Discussion Questions

**SAMPLE TITLE IX TEAM STRUCTURE FOR HIGHER EDUCATION**

[Diagram showing the structure of a Title IX team for higher education, including roles such as Title IX Coordinator, Deputy Coordinator for Student Affairs, and so on.]
SAMPLE TITLE IX TEAM STRUCTURE FOR K-12

Superintendent

Title IX Coordinator
(or "Title IX Administrator"
or "Title IX Officer"

Deputy Coordinator for each school (e.g.: Principal or Asst. Principal)

Deputy Coordinator for Human Resources

Deputy Coordinator for Athletics

CIVIL RIGHTS INVESTIGATION MODEL

INVESTIGATION AND HEARING PANEL HYBRID MODEL
TITLE IX TEAM STRUCTURE: ADDITIONAL ISSUES

- Job responsibilities of Deputy Coordinators?
  - Tailor scope and roles based on campus culture.
  - Delegation.
- Multiple campuses/locations.
  - Campuses within a larger system (e.g., SUNY schools).
  - Extension campuses.
  - Online communities.
  - District-level (K-12 and Community Colleges).
- Co-Coordinators?
- Dual-enrollment oversight?
- Investigator oversight.
- How is your campus/district/school structured?

TITLE IX EXTENDED TEAM

- Include key constituencies not represented on core team.
  - E.g.: General counsel, residence life, Greek life, public safety, School resource officer, school counselors, etc.
- Regular meetings and coordination.
- Training and programming.
- Interaction with BIT.

TITLE IX TEAM DISCUSSION QUESTIONS

- What does your core team look like?
  - Structure.
  - Roles and functions.
- What does your extended team look like (if applicable)?
- What is working?
- What is not working?
- What would improve your team/s and its/their functioning?
What does this mean? 

However, when designating a Title IX coordinator, a recipient should be careful to avoid designating an employee whose other job responsibilities may create a conflict of interest. For example, designating a disciplinary board member, general counsel, dean of students, superintendent, principal, or athletics director as the Title IX coordinator may pose a conflict of interest (2015 DCL on Title IX Coordinators, p. 3).

The Coordinator: Advanced Questions

Conflicts of Interest?

- Designating a full-time Title IX coordinator will minimize the risk of a conflict of interest and in many cases ensure sufficient time is available to perform all the role’s responsibilities. If a recipient designates one employee to coordinate the recipient's compliance with Title IX and other related laws, it is critical that the employee has the qualifications, training, authority, and time to address all complaints throughout the institution, including those raising Title IX issues (2015 DCL on Title IX Coordinators, p. 3).

The Coordinator: Advanced Questions

Full-Time Coordinator?

- Although not required by Title IX, it may be a good practice for some recipients, particularly larger school districts, colleges, and universities, to designate multiple Title IX coordinators. For example, some recipients have found that designating a Title IX coordinator for each building, school, or campus provides students and staff with more familiarity with the Title IX coordinator. This familiarity may result in more effective training of the school community on their rights and obligations under Title IX and improved reporting of incidents under Title IX. A recipient that designates multiple coordinators should designate one lead Title IX coordinator who has ultimate oversight responsibility. A recipient should encourage all of its Title IX coordinators to work together to ensure consistent enforcement of its policies and Title IX (2015 DCL on Title IX Coordinators, p. 3).
LEVERAGING & EMPOWERING TIX COORDINATOR AUTHORITY

- 2015 OCR Guidance & Resources
- Discussion

2015 LETTER TO TITLE IX COORDINATORS

- Thanks coordinators for their service and efforts.
- Stresses the centrality and import of the Title IX coordinator's work and responsibilities.
  - "You must have the full support of your institution."  
- Introduces the April 2015 “Dear Colleague Letter” to superintendents and presidents.
- Introduces the Title IX Resource Guide.

APRIL 2015 DEAR COLLEAGUE LETTER: TITLE IX COORDINATORS

- Sent to all K-12 superintendents and all college presidents.
- Specifically applied the 2011 DCL on sexual violence to K-12.
- Targets the responsibilities, function, and centrality of the Title IX coordinator role.
- Reiterates requirement to designate a Title IX coordinator.
- Must have necessary positional and actual authority to perform their role.
Independence.
- Coordinator should report to senior leadership (e.g., president or superintendent).
- Avoid conflicts of interest.

Full-time?
- "It is critical that the employee has the qualifications, training, authority, and time to address all complaints throughout the institution."

Multiple/deputies.
- Must have "one lead Title IX Coordinator who has ultimate oversight responsibility."

Responsibility and authority.
- Notified of ALL Title IX-related reports and complaints.
- Coordinate all responses to complaints.
- Monitor all outcomes.
- Identify and address patterns.
- Assess campus climate.
- May determine outcome or institutional response to complaint.
- Must be protected from retaliation.

Visibility.
- Notice of non-discrimination with Title IX and Coordinator information posted and included in virtually all publications, materials, and websites.
- Encourages Title IX-specific website.

Training.
- Institutions must ensure coordinators are well-trained and up-to-date on all responsibilities and all applicable laws, policies, guidance, regulations, institutional policies, and procedures.
• Broad-ranging, topically-organized summary guide for coordinators.
  – Intended to help coordinators perform their jobs and receive needed support from their institutions.
• Topics addressed:
  – Scope of Title IX.
  – Coordinator’s responsibilities.
  – Administrative requirements and oversight
      • E.g.: Grievance procedure requirements and notice of nondiscrimination.

• Topics addressed (cont.)
  – Key Title IX issues:
      • Recruitment, admissions, and counseling.
      • Financial assistance.
      • Athletics.
      • Sex-based harassment.
      • Pregnant and parenting students.
      • Discipline.
      • Single-sex education.
      • Employment.
      • Retaliation.
  – Information collection and reporting.

• What have you or your institution done to:
  – Leverage your authority and/or empower your position?
  – Enhance your institutional profile?
  – Get buy-in from senior leadership?
  – Get more resources:
      • For resolution-based efforts? (e.g., investigators)
      • For programming and education efforts?
      • For training efforts?
• What are you struggling with most?
• What has not worked?
PREGNANCY & TITLE IX

"A recipient shall not apply any rule concerning a student's actual or potential parental, family, or marital status which treats students differently on the basis of sex."
34 C.F.R. 106.40

June 2007 "Dear Colleague Letter"
June 2013 DCL on Pregnant and Parenting Students
Regulatory Language
Case Discussion

OCR, TITLE IX, AND PREGNANCY

- Admissions
- Academics
  - Registration
  - Coursework Accommodation and Completion
- Employment
  - Hiring
  - Benefits and bonuses
  - Leave and job protection upon return from leave
- Health Insurance Coverage
- Residence Halls
- Extra-curricular Activities
- Athletics

PREGNANCY & TITLE IX: CULTURAL VARIABLES AND CHALLENGES

- Pervasive and systemic discrimination against women
- Male-as-breadwinner: Historical context
- Power and privilege
- Body integrity and choices
- Degree completion percentages
- The “Mommy Track”
- Academic and institutional deadlines, timeframes, and requirements that do not account for pregnancy
- Fear of women “abusing” accommodations or exceptions
- Accommodations often require more work on our part
PREGNANCY & TITLE IX: CULTURAL VARIABLES AND CHALLENGES

- Admissions and hiring barriers
- Blaming women for their pregnancy
- Belief that pregnancy weakens a person
- The “inconvenience” created by a pregnant student or employee
- Conflicting valuation of priorities
- Perception of “special treatment”
- Religious beliefs on birth control, pregnancy, abortion, etc.
- Confluence of pregnancy with racial, ethnic, and other cultural variables
- What else?

PREGNANCY & TITLE IX: LEGAL FRAMEWORK

- Cannon v. U. of Chicago
- North Haven v. Bell
- Franklin v. Gwinnett
- Gebser v. Lago Vista
- Davis v. Monroe County Bd. of Education

OCR, TITLE IX, AND PREGNANCY

June 25, 2007 "Dear Colleague Letter"

- Affirms the application of the pregnancy-related portions of the regulations to athletics departments, and summarized a school's obligations to pregnant student-athletes.
- The June 25, 2007 DCL also includes:
  - Information on how to develop programs to support these students;
  - An overview of students' rights under Title IX; and
  - Guidance on how to share your complaint if you feel your rights are not being met.
- While the pamphlet is focused on secondary education, the DCL states that “legal principles apply to all recipients of federal financial assistance, including postsecondary education.”
June 25, 2013 DCL on pregnancy and parenting students:
- Educators must ensure pregnant and parenting students are not discriminated against.
- Educators must ensure that pregnant and parenting students are fully supported in preparation for graduation and careers.
- Secondary school administrators, teachers, counselors, and parents be well educated on the rights of pregnant and parenting students as provided under Title IX.

PREGNANCY & TITLE IX: REGULATORY LANGUAGE

“A recipient shall not apply any rule concerning a student’s actual or potential parental, family, or marital status which treats students differently on the basis of sex.” 34 C.F.R. 106.40

PREGNANCY & TITLE IX: TITLE IX REGULATORY LANGUAGE

Pregnancy defined
- “Pregnancy and related conditions:
  1. A recipient shall not discriminate against any student, or exclude any student from its education program or activity, including any class or extracurricular activity, on the basis of such student’s pregnancy, childbirth, false pregnancy, termination of pregnancy or recovery therefrom, unless the student requests voluntarily to participate in a separate portion of the program or activity of the recipient.” 34 C.F.R. 106.40
Physician Certification

• “Pregnancy and related conditions (cont.):
  2. A recipient may require such a student to obtain the certification of a physician that the student is physically and emotionally able to continue participation in the normal education program or activity so long as such a certification is required of all students for other physical or emotional conditions requiring the attention of a physician.” 34 C.F.R. 106.40

Pregnancy as Temporary Disability

• “Pregnancy and related conditions (cont.):
  3. A recipient shall treat pregnancy, childbirth, false pregnancy, termination of pregnancy, and recovery therefrom in the same manner and under the same policies as any other temporary disability with respect to any medical or hospital benefit, service, plan, or policy which such recipient administers, operates, offers, or participates in with respect to students admitted to the recipient’s educational program or activity.” 34 C.F.R. 106.40

Leave Policies

• “Pregnancy and related conditions (cont.):
  4. In the case of a recipient which does not maintain a leave policy for its students, or in the case of a student who does not otherwise qualify for leave under such a policy, a recipient shall treat pregnancy, childbirth, false pregnancy, termination of pregnancy, and recovery therefrom as a justification for a leave of absence for so long a period of time as is deemed medically necessary by the student’s physician, at the conclusion of which the student shall be reinstated to the status which she held when the leave began.” 34 C.F.R. 106.40
• “A school may require a pregnant student or student who has given birth to submit medical certification for school participation only if the school also requires such certification from all students with physical or emotional conditions requiring the attention of a physician.”

• “Thus, for example, a student who has been hospitalized for childbirth must not be required to submit a medical certificate to return to school if a certificate is not required of students who have been hospitalized for other conditions.”

PREGNANCY & TITLE IX: OCR GUIDANCE

• “Schools cannot require a pregnant student to produce a doctor’s note in order to stay in school or participate in activities, including interscholastic sports, unless the same requirement to obtain a doctor’s note applies to all students being treated by a doctor.”

• “That is, schools cannot treat a pregnant student differently from other students being cared for by a doctor, even when a student is in the later stages of pregnancy; schools should not presume that a pregnant student is unable to attend school or participate in school activities.”

PREGNANCY & TITLE IX: OCR GUIDANCE

• “When the student returns to school, she must be reinstated to the status she held when the leave began, which should include giving her the opportunity to make up any work missed.”

• “A school may offer the student alternatives to making up missed work, such as:
  – Retaking a semester
  – Taking part in an online course credit recovery program, or
  – Allowing the student additional time in a program to continue at the same pace and finish at a later date, especially after longer periods of leave.

• The student should be allowed to choose how to make up the work.”
ATHLETICS, PREGNANCY & TITLE IX

• NCAA Guidance
  – A pregnant student-athlete’s physician should make medical decisions regarding sports participation
  – A student-athlete with a pregnancy-related condition must be provided with the same types of modifications provided to other student-athletes to allow continued team participation
  – Pregnant student-athlete cannot be harassed due to pregnancy
  – A student-athlete whose athletic career is interrupted due to a pregnancy-related condition will typically be entitled to a waiver to extend her athletic career.

Source: NCAA, Pregnant and Parenting Student-Athletes

SPECIAL TOPICS

• Nursing rooms, mothers’ lounges, etc.
• Children at school and in the classroom...No.
• Residence halls
  – Cannot remove prior to birth of child
  – Refund
  – Help
• Labs, chemicals, exposure to diseases, etc.
  – Reasonable restrictions for health and safety (as deemed by a physician) are permitted.
• Cohort programs
• Licensure requirements

SUPPORTING STUDENTS

• Develop support networks for students
  – E.g.: Pregnant and parenting student organizations (all-comers)
  – Classes: Pre-natal classes, parenting, life-skills, etc.
  – Work with student government
  – Harness knowledge and experience from employee programs
• Supporting partners or spouses:
  – Leave and/or excused absences
  – Treat with equal dignity and understanding
  – Stop asking “what do we have to do?” and instead shift to “what can we do?”
STRATEGIES FOR COMPLIANCE

- Detailed institutional policies
- Institutional enforcement procedures
- Centralized grievance process
- Title IX Coordinator's central role
- Develop a Resource Guide
- **Train and educate** students, faculty, staff, administrators, coaches
- Flexibility (when possible) with course tracks
- Posters in residence halls and student spaces
- Work with Case Manager
- Focus on supportive services

TRAINING FOR STUDENTS

- Title IX's requirements and protections
- How to file a complaint
- Who is the TIX Coordinator (and deputies)?
- Online resources and tools
- Online reporting mechanism
- Empower to approach faculty, coaches, and administrators
- Train students to support each other
- Develop and support programming that targets barriers and problematic social context

TRAINING FOR FACULTY

- Faculty are typically the biggest area of institutional non-compliance with Title IX and pregnancy
- Title IX's requirements
  - Faculty should know that compliance often does require more effort on the part of faculty
  - Referral to Title IX Coordinator
- Provide faculty with a resource handout they can provide to students
- Blaming the student is NEVER acceptable
- TIX Coordinator should:
  - Train all faculty on requirements
  - Develop working relationships with Deans' offices and Department Chairs (when possible)
January 2018: Jill, a student, has had a difficult pregnancy and is six months pregnant. She has been able to maintain solid grades up to this point, but has just been informed by her doctor that she must stay in bed for the remainder of her pregnancy. She approaches her advisor and asks him what her options are with her coursework.

Sasha is an elementary education teacher who has fulfilled all of her course requirements and is one-third of the way through her required student teaching experience when she has a baby. She faced medical complications with the birth and her doctor tells her she will miss at least a month of her student-teaching. If her graduation date is delayed, she will miss that year’s hiring cycle.

What are some possible approaches?

ATHLETICS GENDER EQUITY CONSIDERATIONS

- Title IX Requirements
- Oversight of Athletics
- Equal Treatment Regulations
OVERSIGHT OF ATHLETICS
GENDER EQUITY

• Title IX compliance requirements:
  – Effective accommodation of interests and abilities.
  – Financial assistance proportionality.
  – Treatment of student-athletes.
• Compliance may be delegated to the senior women's administrator or compliance officer in athletics.
• The oversight of compliance remains the responsibility of the Title IX coordinator.
  – Need for outside education.
• The dangers of being both.

TITLE IX & ATHLETICS

• Applies to:
  – Intercollegiate athletics
  – Interscholastic Athletics
  – Intramurals
  – Club teams/sports
• However, 3-Part Test and the 13 program components are typically not as problematic for Intramurals and Clubs b/c those programs are typically self-initiated and benefits provided by the institution are far fewer.

TITLE IX & ATHLETICS

• Title IX DOES require an institution to:
  – Provide an equal opportunity for female and male students to become intercollegiate athletes
  • Analyzed by means of the three-part test
    – Provide equivalent treatment of participants in the overall women's program as compared to the overall men's program.
  • Analyzed according to 13 different program components.

Source: Valerie McMurtrie Bonnette (2004), Title IX and Intercollegiate Athletics, p.7.
TITLE IX & ATHLETICS

• Title IX does not require an institution to:
  – Provide the same funding to the overall women’s and men’s programs
  – Provide the same funding to men’s and women’s teams on the same sport
  – Provide specific benefits to teams
  – Offer the same number of teams for men and women
  – Offer the same sports for men and women
  – Provide the same benefits to men’s and women’s teams in the same sport
  – Compete at a specific level

Source: Valerie McMurtrie Bonnette (2004), Title IX and Intercollegiate Athletics, p. 7.

OVERSIGHT OF ATHLETICS
GENDER EQUITY: THREE-PART TEST (1979)

Effective accommodation of interests and abilities:
• Part 1: Opportunities for males and females substantially proportionate to their respective enrollments; OR
• Part 2: Where one sex has been underrepresented, a history and continuing practice of program expansion responsive to the developing interests and abilities of that sex; OR
• Part 3: Where one sex is underrepresented and cannot show a continuing practice of program expansion, whether it can be demonstrated that the interests and abilities of that sex have been fully and effectively accommodated by that present program.


COUNTING PARTICIPANTS

• For purposes of Title IX compliance, a “participant” is defined as those athletes who:
  – Regularly receive institutionally-sponsored support normally provided to athletes
  – Regularly participate in organized practices or team meetings and activities during the season
  – Are listed on the eligibility or squad list
  – Are injured, but continue to receive financial aid on the basis of athletic ability

### COUNTING PARTICIPANTS

**“Participants” also include those who:**
- Are listed on a team’s squad or eligibility list AND are on the team as of the team’s first competitive event
- Join the team during the season*
- Are a walk-on
- Are a member of the JV, freshman, “B” team, etc.
- Quit or were cut after the first competitive event
- Are a Redshirt athlete
- Are a mid-year transfer eligible to participate in the spring

*Season begins on the date of a team’s first intercollegiate competitive event and concludes on the date of the final intercollegiate competitive event.

**The following are not participants:**
- Unfilled team slots or positions
- Club, intramural, and recreation program participants
- Cheerleaders*
- Athletes who quit or are cut BEFORE first competitive event of the season
- Sport participants out of season (e.g.: spring football)
- Scrimmage or practice squads
- Student managers*, student coaches*, student trainers*
- Students who are academically ineligible
- Mid-year transfers if no spring season

*Even if they receive scholarships

### PART 1: PROPORTIONALITY

**Opportunities for males and females substantially proportionate to their respective enrollments**
- Substantially proportionate accounts for natural fluctuations in enrollment and participation rates, but institutions must adjust if shifted enrollment or participation shifts persist
- OCR uses a case-by-case analysis, rather than a rigid statistical requirement (e.g.: within 1% of student body)
- OCR would also consider opportunities to be substantially proportionate when the number of opportunities that would be required to achieve proportionality would not be sufficient to sustain a viable team
PART 2: PROGRAM EXPANSION

• History and continuing practice of program expansion responsive to the developing interests and abilities of the underrepresented sex
  – In analyzing a history of program expansion, OCR considers:
    § An institution's record of adding intercollegiate teams, or upgrading teams to intercollegiate status, for the underrepresented sex;
    § An institution's record of increasing the numbers of participants in intercollegiate athletics who are members of the underrepresented sex; and
    § An institution's affirmative responses to requests by students or others for addition or elevation of sports.

PART 2: PROGRAM EXPANSION

• History and continuing practice of program expansion responsive to the developing interests and abilities of the underrepresented sex
  – In analyzing a continuing practice of program expansion, OCR considers:
    § An institution's current implementation of a nondiscriminatory policy or procedure for requesting the addition of sports (including the elevation of club or intramural teams) and the effective communication of the policy or procedure to students; and
    § An institution's current implementation of a plan of program expansion that is responsive to developing interests and abilities.

PART 3: FULL ACCOMMODATION

• Whether it can be demonstrated that the interests and abilities of that sex have been fully and effectively accommodated by that present program
  – OCR will consider whether:
    § There is sufficient unmet interest to support an intercollegiate team
    § There is sufficient ability to sustain an intercollegiate team
    § There is a reasonable expectation of competition for the team
LEVELS OF COMPETITION

OCR assesses compliance by examining:
1. Whether the competitive schedules for men's and women's teams, on a program-wide basis, afford proportionally similar numbers of male and female athletes equivalently advanced competitive opportunities; OR
2. Whether the institution can demonstrate a history and continuing practice of upgrading the competitive opportunities available to the historically disadvantaged sex as warranted by developing abilities among the athletes of that sex.

FINANCIAL ASSISTANCE

• Must provide reasonable opportunities for financial assistance to members of each sex in proportion to the participation rate of each sex in intercollegiate athletics.
  – Does NOT require same number of scholarships for men and women or scholarship of equal value.
• Total amount awarded must be "substantially proportionate to the participation rates" of men and women in the institution's athletic programs
• Disparities could be non-discriminatory in origin
  – E.g.: in-state vs. out-of-state recruits; reasonable professional decisions
• Also applies to work-related aid programs or loans

OVERSIGHT OF ATHLETICS GENDER EQUITY

• Equivalent athletic benefits and opportunities:
  – Gauged by: availability, quality, kind of benefits, kind of opportunities, and kind of treatment. E.g.:
    ▪ Equipment and supplies.
    ▪ Scheduling (games and practice times).
    ▪ Travel and per diem allowance.
    ▪ Assignment and compensation of coaches and tutors.
    ▪ Opportunity for coaching and academic tutoring.
    ▪ Locker rooms and other facilities.
    ▪ Medical and training services.
    ▪ Housing and dining services.
    ▪ Publicity.
    ▪ Recruitment of student athletes.
    ▪ Provision of support services.
Equal opportunity:
A recipient which operates or sponsors interscholastic, intercollegiate, club, or intramural athletics shall provide equal athletic opportunity for members of both sexes. In determining whether equal opportunities are available the director will consider, among other factors:

1. Whether the selection of sports and levels of competition effectively accommodate the interests and abilities of members of both sexes;
2. The provision of equipment and supplies;
3. Scheduling of games and practice time;
4. Travel and per diem allowances;
5. Opportunity to receive coaching and academic tutoring;
6. Assignment and compensation of coaches and tutors;
7. Provision of locker rooms, practice, and competitive facilities;
8. Provision of medical and training facilities and services;
9. Provision of housing and dining facilities and services; and
10. Publicity.

OVERSIGHT OF ATHLETICS

GENDER EQUITY

ATHLETICS: SEXUAL HARASSMENT CONSIDERATIONS

- Lessons from Cases
- Violence Against Women in the Athletic Department
- Case Examination
- Unique Challenges
- Remedies to Hostile Environment
- Considerations for Athlete Victims
LESSONS FROM CASES: REVISITED

- **Simpson v. Univ. of Colorado Boulder.** 500 F.3d 1170 (10th Cir. 2007).
  - Recruiting visits.
  - Off-campus parties.
  - Climate.
- **Williams v. Bd of Regents of Univ. of Georgia.** 477 F.3d 128 (11th Cir. 2007).
  - Recruit histories.
- **Jennings v. UNC Chapel Hill.** 482 F.3d 686 (4th Cir. 2007).
  - Climate in locker room.
  - Player evaluation meetings.

PREVALENCE OF VIOLENCE AGAINST WOMEN IN THE ATHLETIC DEPARTMENT

- Male athletes are more represented in violence against women statistics vs. their non-athlete counterparts.
- Male student athletes = 3.3% of student population.
  - 19% of sexual violence.
  - 35% of domestic violence.

UNIQUE CHALLENGES

- Athletic department hostile educational environment.
- Student-athlete on student-athlete violence.
- Offender coach involvement.
- Offender and victim coaching pressures.
- Power dynamics or revenue vs. non-revenue sports.
- Focus on body.
- Male privilege.
- The power of a coach.
- Insular.
How to get in the door with compliance in the athletic department:
Building the necessary relationships for future compliance

AMERICANS WITH DISABILITIES ACT

- ADA/Section 504
- Addressing Mental Health Issues
- Animals on Campus

SECTION 504 COORDINATOR

- Section 504 of the Rehabilitation Act's regulations require that colleges:
  - "Designate at least one person to coordinate its efforts to comply."
  - Adopt grievance procedures that incorporate appropriate due process standards and that provide for the prompt and equitable resolution of complaints of discrimination.
SECTION 504/ADA COORDINATOR AND GRIEVANCE PROCEDURES

- Must provide oversight of disability program compliance. This does not mean to hold the position of disability coordinator!
- Must ensure dissemination of notice of the institution's non-discrimination policy.
- Must ensure civil-rights based grievance procedures are in place to address complaints of discrimination.

LEGAL LANDSCAPE OF DISABILITY LAW

- Titles II and III of the Americans with Disabilities Act of 1990 (ADA).
- Fair Housing Act (FHA).
- State laws.

WHY IS IT IMPORTANT TO UNDERSTAND DIFFERENT LAWS?

- Laws apply differently to public vs. private institutions.
- Laws apply different definitions and standards as it relates to service vs. assistance/comfort animals.
- Laws may impose different standards or response protocols.
A federal civil rights law, prohibits discrimination on the basis of disability in all programs or activities that receive federal financial assistance. Forbids institutions from excluding or denying individuals with disabilities an equal opportunity to receive program benefits and services. Codified at 29 U.S.C. § 701. Enforced by the U.S. Department of Education. Compliance guidelines by OCR. Covers “any program or activity.”

Under this law, individuals with disabilities are defined as:
- Persons with a physical or mental impairment which substantially limits one or more major life activities;
- Persons who have a history of having a physical or mental impairment; or
- Persons who are regarded as having a physical or mental impairment that substantially limits one or more major life activities.

All of the college’s operations, programs, and activities are subject to Section 504 requirements, including:
- Academics.
- Athletics.
- Employment.
- Housing.
- Events.
- Web-based educational services.
SECTION 504 ADMINISTRATIVE REQUIREMENTS

• Schools must have clearly defined policies and procedures and implement them consistently.
• Schools must have preventive measures in place to position an institution to manage a report of disability-based discrimination.
• Schools must provide:
  – Notice of nondiscrimination.
  – Notice of 504/ADA coordinator.
  – Notice of 504/ADA grievance procedures.
  – Notice of how to obtain academic adjustments and auxiliary aids.

TITLE II & III ADA, 1990

• Title II:
  – Prohibits discrimination on the basis of disability by public entities, including state colleges and universities, regardless of whether they receive federal financial assistance.
• Title III:
  – Prohibits discrimination on the basis of disability in private education facilities and in the activities of places of public accommodation (businesses that are generally open to the public and that fall into one of 12 categories listed in the ADA).

The language of ADA tracks Section 504 and explains that the remedies, procedures, and rights under the ADA are the same as under the Rehabilitation Act.

FAIR HOUSING ACT

• FHA makes it unlawful to “discriminate against any person in the terms, conditions, or privileges of sale or rental of a dwelling, or in the provision of services or facilities in connection with such a dwelling because of a handicap person.”
• FHA applies to residential “dwellings,” a term that likely encompasses campus housing, including residence halls and dormitories.
**HUD Assistance Animal Requirements**

- Those seeking support must have a qualifying disability.
- The animal that individuals wish to accompany them is necessary to afford those persons with disabilities an equal opportunity to use and enjoy a dwelling.
- There is an identifiable relationship or nexus between the disability and the assistance the animal provides.

*There are no further requirements.*

**HUD Guidelines**

- As long as the animals alleviate the “effects” of the disability and the animals are reasonably supported, they are acceptable.
- Species other than dogs, with or without training, and animals that provide emotional support are recognized as necessary “assistance animals.”
- Courts have also upheld that animals need not be trained, nor do they need to be dogs to qualify as “reasonable accommodations.”
- Animals who pose a direct threat to the health and safety of others; who cause substantial physical damage to the property of others; who pose an undue financial and/or administrative burden; or would fundamentally alter the nature of the provider’s operations may be excluded.

**What is a “Major Life Activity”?**

**Major Life Activity**

- Major life activities include:
  - Caring for one’s self.
  - Walking.
  - Seeing.
  - Hearing.
  - Speaking.
  - Breathing.
  - Working.
  - Performing manual tasks.
  - Learning.
**WHAT IS A “MAJOR LIFE ACTIVITY”?**

**Major Life Activity**
- Examples of impairments which may substantially limit major life activities, even with the help of medication or aids/devices, are:
  - AIDS.
  - Alcoholism.
  - Blindness or visual impairment.
  - Deafness or hearing impairment.
  - Cancer.
  - Diabetes.
  - Drug addiction.
  - Heart disease.
  - Mental illness.
  - Learning disability.

**WHAT IS A “MAJOR LIFE ACTIVITY”? (CONT.)**

- For students, this means that a student with a qualifying disability will be “otherwise qualified” for admission to a specific academic program if he/she can meet all the necessary and articulated “essential functions” of the college program with reasonable accommodations.
- Student with disabilities are also protected from discriminatory harassment directed at them because of their disabilities.

**ACCOMMODATION PROCESS**

- Colleges and students should engage in an "interactive process" to determine appropriate accommodations that meet a student’s individual needs.
- If a student wants an academic adjustment, s/he has the initial obligation to provide notice to the institution of a qualifying disability and need for academic adjustment or auxiliary aid or services.
- Colleges may establish reasonable standards for documentation.
- Aids and adjustments must be provided in a timely manner.
CONSIDERATIONS FOR PROVIDING “EQUALITY” IN OPPORTUNITIES

• What can the institution do to provide students with disabilities equal access to the educational benefits or opportunities provided through technology?
• How do the educational opportunities and benefits provided to students with disabilities compare to those provided to students without disabilities?
  – Are they equally available?
  – Are they available in a timely manner, similar to those provided to students without disabilities?
  – Will it be more difficult for students with disabilities to obtain the educational opportunities than for non-disabled students?

MINORS & TITLE IX

• Minors on Campus
• Operative Questions
• Sample Policy
• Abuse Prevention
• More Concerns
• Minors as students.
  – Students under the age of 18 may enroll full- or part-time in college. When they do, FERPA rights shift from their parents to them, and privacy protections attach to their education records.
• So, when are they “students?”
  – Dual enrollment.
  – High school on campus.
  – Continuing education.
  – Recruits.

• How many minors are on your campus each day?
• Who knows they are there?
• Who is responsible for them?
• Do those parties know the different responsibilities in terms of:
  – Reporting/referring.
  – BIT/Title IX/Clergy.
  – Parental notification.
• Are those parties trained/checked?
  – By whom?

• When is a camp “ours?”
• What are our responsibilities at each point on the continuum?

Not ours:
• Run by a different entity.
• They hire the staff.
• We rent them space only.

Kind of ours:
• The money comes through a shell or through the school first.
• The employees are our students or temp hires.
• May have our name on it – kind of.

Completely ours:
• The money comes into the school.
• The staff are our employees.
• It has our name on it.
MINORS & TITLE IX

• Additional policy issues:
  – Classifying minors – see state law.
  – Jurisdiction.
  • Acts against or by non-affiliated persons (e.g., third parties, guests, invitees, and minors).
  – Who has access to minors?
    • Employees.
    • Students.
    • Quasi-employees.

MINORS & TITLE IX

• Additional policy issues:
  – Facility usage policies.
    • e.g.: Recreation center, overnight visitation, conference facilities, athletic facilities, event facilities, etc.
  – Communication and interaction with parents/guardians.
  – Communication and interaction with minors – who will have it?

MINORS & TITLE IX: SAMPLE POLICY

• Abuse involving minors – model policy language:
  – In addition to having students who are minors enrolled, [College] hosts minors as guests and as campers. [State] law narrowly imposes duties on mental health professionals, counselors, clergy, and law enforcement to report certain crimes involving minors, and abuse, to appropriate officials. [College]'s protocol is that all employees will report all suspected child abuse, sexual abuse of minors, and criminal acts by minors to [the Security Office] without delay. Clery Act reporting of offenses for statistical purposes occurs whether victims are minors or adults.

Source: NCG Model Code Project
MINORS & TITLE IX: ABUSE PREVENTION

• Preventing and detection – sexual abuse of minors:
  – Policies.
  – Screening and selection.
  – Training.
  – Monitoring and supervision.
  – Consumer participation – educate parents and guardians.
  – Reporting systems and mechanisms.
  – Response – prompt, effective, and compliant with laws.
  – Administrative practices.


MINORS & TITLE IX: MORE CONCERNS

• Additional issues to consider:
  – Infants and nursing mothers (covered more in pregnancy section).
  – Student’s children in the classroom.
  – Inadequate supervision.
  – Alcohol and controlled substances.
  – Unplanned time.
  – Restrooms, locker rooms, and residential facilities.
  – Issues of statutory rape (state law dependent).
    • Close-in-age exceptions to reporting/statutory.

SANCTIONING

• Sanctioning in Sexual Misconduct Cases
• Considerations
• Common Sanctions
• Sanctioning Pitfalls
SANCTIONING IN SEXUAL MISCONDUCT CASES (CONT.)

• Title IX and case law require:
  – Bring an end to the discriminatory conduct (Stop).
  – Take steps reasonably calculated to prevent the future reoccurrence of the discriminatory conduct (Prevent).
  – Restore the reporting party as best you can to their pre-deprivation status (Remedy).
• Real clash with the typically educational and developmental sanctions of student conduct processes.
• Sanctions for serious sexual misconduct should not be developmental as their primary purpose; they are intended to protect the reporting party and the community.

SANCTIONING CONSIDERATIONS

The sanction must be reasonable and reflect the severity of the behavior.
• May consider prior misconduct.
• The role of precedent.
• May consider attitude.
• Should be educational, but safety is primary consideration.
• What best compensates for loss or injury to school or persons.
• Compliant with laws and regulations (e.g.: Title IX).
• Should consider the education impact on the responding and reporting parties.

SANCTIONING IN SEXUAL MISCONDUCT CASES

• Investigation alone is not sufficient to overcome a deliberate indifference claim.
• Must be a nexus between the sanctions and the discriminatory conduct which led to the sanction(s).
• What is appropriate?
  – Separation/expulsion.
  – Suspension.
  – Lesser sanctions.
• Engage in strategic education and training requirements.
• Conduct a risk assessment audit and mitigation process.
CONSIDERATIONS POST-FINDING

- Ensure remedies are not clearly unreasonable in light of the known circumstances.
- Avoid undue delays.
- Take immediate steps to protect reporting parties even before the final outcome of investigation (e.g., no contact orders, etc.).
- Ensure that remedies are equitable.
- Consider restorative justice as part of remedial process.
- Monitor for retaliation and respond immediately to allegations.
- Regularly review policies, procedures, and practices to ensure they are in accordance with best practices, and state, and federal case law.

COMMON STUDENT SANCTIONS

- Warning.
- Probation.
- Loss of privileges.
- Counseling.
- No contact.
- Residence hall relocation, suspension, or expulsion.
- Limited access to campus.
- Service hours.
- Online education.
- Parental notification.
- Alcohol and drug assessment and counseling.
- Discretionary sanctions.
- College suspension.
- College expulsion.

COMMON EMPLOYEE SANCTIONS

- Warning – verbal; written.
- Probation.
- Performance improvement/management process.
- Training (e.g., sensitivity training).
- Counseling.
- Loss of privileges.
- Reduction in pay.
- Loss of annual raise.
- Discretionary sanctions.
- Loss of supervisory or oversight responsibilities.
- Paid or unpaid leave.
- Suspension.
- Termination.
SANCTIONING PITFALLS

- Conflating finding and sanctioning processes.
- Timing of impact statements.
- Not targeted to stop, prevent, and remedy.
- Unwillingness to suspend or expel.
- Failure to address mitigating circumstances.
- Lock-step or automatic sanctioning – failure to address incident-specific circumstances.
- Holding sanctions in abeyance during appeal.

SANCTIONING PITFALLS

- Assumption that sanctioning is always the primary remedy.
- Likeability of parties: + & -
- Taking things personally as investigator/hearing officer.
- Bad precedent.
- Deviating dramatically from norms.
- Progressive sanctioning.
- Developmental? Remedial? Protective?

SANCTIONING PITFALLS

- Weak sanctions for retaliation.
- Weak sanctions for breach of no-contact orders.
- Weak sanctions for sexual violence.
- Disparate sanctions for same behavior.
- Abiding by the wishes of the victim(s).
- Privacy of sanctioning information.
  – Informing victims of sanctions.
  – Making an example.
- Others?
A female staff member continues to make overt and tacit sexual advances towards a female colleague, even though the recipient of the behavior has repeatedly told the staff member that the advances are unwelcome.
- The advances are verbal, as well as in emails and text messages.
- Some of the more subtle advances have been in the company of others.
- The victim complained because it is starting to impact her ability to focus at work.

A male tenured faculty member is found responsible for non-consensual intercourse involving a female student who is not in any of the faculty member’s classes.
- The investigator determines that the student was incapacitated and the accused faculty member should have known of that incapacity.
- The faculty member is a full professor holding a prestigious endowed chair position.
- The student and the faculty member engaged in consensual sex five times after the non-consensual incident.
- The student brought the allegation shortly after the faculty member began sleeping with the student’s friend.

A severely intoxicated male student who lives on the sixth floor gets off the residence hall elevator on the fourth floor at the same time as a female student who lives on that floor. As the female student attempts to enter her room, the male student hugs and tackles her, holds her down, reaches up her skirt, moves aside her underwear, rubs his fingers along her clitoris and penetrates her digitally. The female student is able to free herself and rushes into her room, locking the door. The panel finds him responsible.
WHAT SANCTIONS?

- Five members of the men’s soccer team (Students A, B, C, D, and E) subject the first-year students to various hazing-related rituals, including paddling and pouring hot sauce on the first-year students’ genitals.
  - Four students (A, B, C, and D) engage in the paddling.
  - Two students (A and B) poured hot sauce on the genitals of first-year students.
  - One student (E) was present throughout, but did not paddle or pour hot sauce on the first-year students.

APPEALS

- Objectives
- Key Elements
- Philosophical Basis for Appeals
- When Appeals Go Off the Rails
- Best Practices
- Possible Outcomes
- The Process
- Appeals and caselaw: John Doe v. The Rectors and Visitors of George Mason University

OBJECTIVES

- Understand the purpose and structure of appeals decision-making.
- Acquire essential understandings of which behaviors are covered under Title IX and VAWA 304.
- Explore how and when to use remands as an appeals technique.
- Expand their understanding of equitable appeals best practices.
- Take away clear guidance on reviewing sanctions on appeal.
INTRODUCTION

• Title IX, VAWA Section 304, and appeals best practices.
• Appeals are not required by federal law.

If we provide them, they must be provided equitably.

Each party can request an appeal.
Each party can participate in an appeal to the same extent as all parties.

Grievance processes that function as final appeals are inequitable if the reporting party is not a participant.

APPEALS: KEY ELEMENTS

One level of appeal is all you need.
Limit the grounds for appeal.
Sanctions usually take effect immediately.
Request an appeal (3-7 days is common).
Can always grant an extension if needed.

Appeals should not be automatic based on request.
Preponderance of evidence is standard for decision.

Initial decision:
• Clear error in finding; compelling justification to change sanctions.

Document-based and recording review:
• Limited interviews; NOT de novo.

The Philosophical Basis for Appeals

• Making sure the procedures were followed to a fair result.
  • That result may not be how you would have decided it, but the goal is to show deference on appeal unless there is clear error.
  • Initial investigation and decision should be presumptively sufficient until evidence shows otherwise.
  • Under Title IX, many appeals now implicate sufficiency of investigation, a new concern.
With the investigation now under a microscope on appeal, a layer of Title IX Coordinator sign-off after investigation is critical to the integrity of the investigation process (Facebook example).

- You may disagree with sanction, but there must be a compelling justification to change it, not mere disagreement.
- Sanctions must bring an end to discrimination and reasonably prevent its reoccurrence (Title IX).
- Remedies must repair the harm, make whole the victim and the community.

- Remand. Your judgment is not better than that of others in the process. If there is a problem and you can send it back, do so.
- Problems with investigation can be repaired by re-opening the investigation, or in rare cases, by re-investigating.
- Problems with hearings can often by fixed by limited re-hearing. Re-dos should be rare.
- Between 80 and 90 percent of appeals should be denied. Of the remaining 10-20 percent, almost all should be remanded.

- Joinder. Title IX sets up the potential for appeals of appeals of appeals.
- To avoid this (and you want to avoid it), you’ll need a one-level appeal process (more levels are just bureaucracy and are not needed), where all parties are joined in the appeal regardless of whether they petition for it, and irrespective of what grounds are asserted.
- All viable grounds should be joined in one reconsideration with all parties participating.
Appeals are typically in writing.

• Review the investigation report, the hearing record, and all available documents.

• Interview the investigators, coordinator, and/or hearing officers/panelists.

• You may conduct limited interviews with the parties or witnesses as necessary, but avoid a full re-hearing. If needed, remand.

• Make an independent and impartial determination.

• Grounds for appeal or changes must be shown by evidence that is “more likely than not” under Title IX.

Letters of outcome, including finding, any sanctions, and rationale therefore, are applicable to appeals decisions under VAWA Section 304.

• Rights to advisors of the parties’ choosing are as applicable to appeals as to any other stage in the process.

• If you are not eligible to hear appeals (provost, president, etc.), refer the angry parent on the phone to the proper official.

If the initial decision is presumptively correct, implement the sanctions immediately, not pending appeal.

• Coordinators or other administrators should have discretion to stay implementation of sanctions on a case-by-case basis, but the default should be that they go into effect immediately.

• Otherwise, we are saying the sanctions are presumptively incorrect until the appeal says they are OK.

• If that is the case, why not just skip the hearing and go right to the appeal?
APPEALS: GROUNDS FOR APPEAL

- A procedural error or omission occurred that significantly impacted the outcome of the hearing.
  - E.g.: Insufficient evidence to warrant the finding, substantiated bias, material deviation from established procedures, etc.
- To consider new evidence, unknown or unavailable during the original hearing or investigation, that could substantially impact the original finding or sanction.
  - A summary of this new evidence and its potential impact must be included.
- The sanctions imposed are substantially disproportionate to the severity of the violation (or: the sanctions fall outside the range of sanctions the university/college has designated for this offense).

APPEALS LOGISTICS

Petition for Appeal: Reviewed by Single Administrator

- Initial review of appeal to determine whether it states grounds upon which relief can be granted.
- Petition denied or accepted if accepted...

Two Models: Single Administrator or Panel

- Single trained administrator:
  - E.g.: VPSA, director of HR, associate provost, coordinator.
- Trained appeals panel:
  - Three panelists from pool who have not yet otherwise participated or had knowledge of the facts.

COMMUNICATION PROTOCOLS

- The status of the appeal is part of the status of the investigation. The reporting party is entitled to regular updates on this status.
- When one party requests an appeal, the other party(ies) should be notified, and joined, either on the same basis that the appeal has been requested, or on other bases that they wish to assert as grounds.
- Exchange the appeals documents and requests between the parties, with an opportunity to respond.
POSSIBLE OUTCOMES

- Request for appeal is denied.
  - Decision stands.
- Request for appeal is granted.
  - Decision stands.
  - This should be the norm.
  - Remand.
  - To correct a procedural error or address new evidence.
    - Re-open investigation (full redo uncommon).
    - Re-hearing (usually partial, unless full re-hearing required).
  - To adjust the sanction.
  - Remand or sanction adjustment by appellate body.

THE APPEALS PROCESS

- Request for Appeal
  - Accepted
    - Decision Stands
    - Remand
    - Sanction Adjusted
- Denied
  - Decision Stands

WHEN APPEALS GO OFF THE RAILS

- Interventionist appeals officers who believe it is their job to second guess.
- Granting appeals for the chance of an educational conversation/to teach a lesson.
- Hierarch as appeals officers – a common practice and is often a mistake.
- Too much deference can absolve you if the initial decision is wrong or results from lack of training, you do have to set things right.
- Failure of adequate training.
- The liability risk of a too strong appellate authority.
The first and the second appellate officers held ex parte, off-the-record meetings with the accuser. Those meetings informed their appellate decisions, yet John Doe was not apprised of what took place in those meetings.

The court wrote, “the failure to provide [John Doe], at a minimum, of a report of what transpired during the ex parte meetings such that [Doe] could defend himself against [the accuser’s] allegations in this meetings fell short of constitutionally adequate due process” (Doe v. George Mason, p. 20).

The appellate officer had frequent and extensive ex parte contact with the reporting party regarding her allegations in the summer prior to the investigation and hearing, yet assigned himself as the appeal officer. The court held that these actions, especially at an institution with 5,000 employees, was a conflict of interest.

Key takeaway: It is important that appellate officers are a step removed from the parties, the case, and the investigation. Especially at institutions with thousands of employees where a non-conflicted party could easily be trained and appointed.

Fall 2012: “John Doe” was a first-year student at GMU and began a romantic and sexual BDSM relationship with “Jane Roe,” a student at another university.

On Oct. 27, 2013, Jane alleged that she and Doe had a sexual encounter in Doe’s residence hall room, where:
- Jane pushed Doe away, but he continued the sexual activity.
- Doe asked later if she wanted to continue sexual activity and Jane said, “I don’t know.”
- Doe continued with the sexual activity because Doe never used the agreed upon safe word (“Red”).
• Jane ended the relationship in January 2014.
• In March 2014, Doe sent Jane a text message that he would “shoot himself” if she did not contact him by the following day.
• In April 2014, Jane reported incidents of harassment and abusive behavior to her university.
• In May 2014, Jane reported to GMU police, who reported the incident to GMU student affairs.

• Following the report to GMU, GMU Asst. Dean has frequent contact with Jane over the summer regarding the report.
• In August, GMU Asst. Dean sent an email to Doe, indicating that he was accused of four violations of GMU’s sexual misconduct policy.
• On Sept. 5, a hearing was held before a specially trained panel of three faculty and staff.
• On Sept. 12, 2014, the panel found Doe “not responsible” for each of the four alleged violations.
• On Sept. 19, 2014, Jane filed an appeal on the basis of “procedural irregularities” with the hearing.

• The deciding official for the appeal was the Asst. Dean who had frequent contact with Jane and who initially notified Doe of the accusations against him.
• Prior to rendering a decision on appeal, the Asst. Dean met with Jane and never told Doe about the meeting or informed him of what was discussed.
• Asst. Dean met with Doe as well, but after the Asst. Dean admitted he had already made up his mind.
On appeal, the Asst. Dean reversed the hearing panel's decision and found Doe responsible for:

- (i) penetration of another person without consent, and
- (ii) communication that may cause injury, distress, or emotional and physical discomfort.

The Asst. Dean provided no rationale for the decision.

Doe appealed to the Dean of Students.

DOS affirmed the decision, only stating that the sanctions were consistent with past practice.

Doe sued GMU, who filed a motion to dismiss all four allegations made by Doe.
- 14th Amendment right to due process.
- Free speech.
- Disparate impact (Title IX) and (dismissed).
- Intentional discrimination (dismissed).

The district court then addressed cross-motions for summary judgment on the two claims remaining following motion to dismiss.

Court found that GMU violated Doe's due process by:
- Failing to provide notice of all allegations used to make a decision.
- Deviating substantially from its appellate procedures by having off-the-record meetings with Jane.
- Re-hearing the case on appeal without providing Doe adequate opportunity to "mount an effective defense."
- Failing to provide a detailed rationale for the appellate decisions.
- Pre-determining the outcome.
- Creating a significant conflict of interest.

Citing the Asst. Dean/Appellate officer's repeated contact with Jane prior to and while considering the appeal.
MANAGING POLITICS & PRESSURE

- Case Study
- Risks & Pressures
- Intangibles of Crisis
- Common Missteps

CASE STUDY

- Your institution has an award-winning diving program. In fact, the captain of the team (Cory) qualified for the upcoming Olympic Games next month, and represents the U.S.A.'s best hope for a gold medal. He is charming and charismatic and well-liked. You just received a call from a school in your league sharing with you that last weekend during an away meet, Cory allegedly engaged in a sexual encounter with a high school athlete who is 15 years of age.

CASE STUDY

- The high school student's father learned about it when he discovered pictures and text messages between his son and Cory and the son told him Cory coerced him into sex. The father reported this to the local police and plans to hold an interview with the press unless your school agrees to suspend Cory.
- Your president and board are encouraging you to hold off on the investigation for a few weeks, until after the Olympics — after all, the victim doesn't go to your school and it happened off-campus.
CASE STUDY

• The President reminded you that your school is on the national stage right now because of this great athlete and already alumni funding has increased, as well as admission applications. This would be devastating to your school if it leaked. The President reminds you that you are an employee at will.

Discussion questions:
• What are the issues presented?
• What action do you take? In what order?
• What are your concerns?

RISKS & PRESSURES

• Negligence claims still top the list.
• Discrimination claims (aggregate) are on the upswing.
• PR/reputational harm (specific campuses).
  – Social media and online environment greatly enhance these risks.
• Compliance risks (lower cost; higher profile).
  – OCR, DOJ, EEOC, etc.
• Donor dissatisfaction (endowment and capital project losses).

“INTERNAL” POLITICS & PRESSURES

• Board.
• Faculty leadership.
• Tenure.
• Unions.
• Student advocacy.
• Athletics.
• Colleges/schools.
• Silos.
• Graduate/professional vs. undergraduate.
• Departmental conflicts.
• Student publications (e.g., newspaper).
• Etc.
EXTERNAL POLITICS & PRESSURES

• Federal government.
  – Legislation – codified and pending.
  – Regulatory – OCR, DOJ, EEOC, etc.
• Federal courts.
• State government.
  – Funding.
  – Legislation.
• Student activists (e.g., victims’ advocacy; accused advocacy).
• Attorneys.
• Media.
  – Social, print, and online.
  – Local and national.
• NCAA.
• AAUP.
• FIRE.
• Parents.
• Etc.

INTANGIBLES OF CRISIS

• Crises are an enormous time suck.
• Time spent on crisis management, response, and postvention is time spent off-task and off-mission.
• Investments in prevention cost less than the resource drain, mission creep, and distraction of actual losses.
• Wise to budget for prevention, training, compliance, and professional development as investments or hedges,
  – It’s cliché, but an ounce of prevention is worth a pound of cure.

COMMON MISSTEPS

• Underestimating the seriousness of a situation or assuming it won’t go public.
• Letting a situation fester or assuming it will resolve on its own.
• Failing to follow policies and procedures.
  – Knee-jerk reactions.
• Failing to consult legal counsel as early as the concerns arise and/or preventively.
• Failure to communicate internally, establish clear crisis communication protocols, and elaborate a disciplined approach to spokespersons.
FROM THE HEADLINES DISCUSSION: WHAT CAN WE LEARN?

Title IX
- Baylor University
  - Title IX, external investigation, athletics, leadership, and fall-out
- Columbia University
  - Sexual violence, the Mattress, activism, and lawsuits
- Penn State University
  - Sexual violence, reporting, athletics, external investigation, and lawsuits

Not Title IX, but instructive
- University of Oklahoma
  - Fraternity chant, racism, social media, due process
- University of Missouri
  - Protests & activism, race, media, First Amendment, leadership

MANAGING THE MEDIA
- Case Study Continued

CASE STUDY
- You met with Cory and he admitted engaging in a sexual encounter at the swim meet last week, but stated that the other guy told him he was a student at the university. Cory is very upset because of the allegations. He says that neither his family nor his friends know he is "struggling with" his sexual orientation. He denies that the sexual encounter was in any way non-consensual. He asks you to do whatever you need to do to prevent the student's father from doing an interview.
CASE STUDY

• It would harm him in many ways and tomorrow he's scheduled to be featured in a Sports Illustrated pictorial article. The article was published and a day later the student's dad held his own press conference. Now ESPN, your local TV station, and newspaper are calling you and sitting in your office. Thoughts?

Discussion questions:
• What does FERPA allow you to say?
• What are the issues regarding Cory?
• Are you conducting an investigation?

TITLE IX & TRANSGENDER STUDENTS

• OCR...?
• Common Concerns and Current Challenges
• Specific Issues
  - Sexual violence
  - Pronouns, preferred name
  - Athletics
  - Restrooms and locker rooms
  - Fraternities and sororities
  - Housing

RECENT GUIDANCE ON TITLE IX & TRANSGENDER STUDENTS

• In May 2016, OCR released a Dear Colleague Letter specifically addressing Title IX's protections for transgender students.
• In February 2017, OCR revoked the DCL.
  – However, OCR's 2014 Q&A reads,
    • "Title IX's sex discrimination prohibition extends to claims of discrimination based on gender identity or failure to conform to stereotypical notions of masculinity or femininity and OCR accepts such complaints for investigation" (p.5).
• It simply makes sense that Title IX protects on the basis of gender identity.
In February 2017, ATIXA updated and re-released its position statement on Title IX, Gender Identity, and Gender Expression.

- ATIXA believes that Title IX does protect students on the basis of gender identity.

- EEOC and numerous courts have determined gender identity is protected under Title VII.

- Sex and gender stereotypes and “gender non-conformity”

Transgender students are disproportionately subjected to harassment and discrimination.

- Sexual violence statistics from the AAU’s 2015 Climate Survey of 150,000 students:
  - Those identifying as TGQN have rates comparable, or in many cases slightly higher, than females.
  - Sexual misconduct involving penetration by force or incapacitation
    - Undergraduates identifying as TGQN had the highest rates (12.4%), followed by undergraduate females (10.8%) and graduate TGQN students (8.3%).

Common Concerns and Current Challenges

- State-based legislation.
- Waffling OCR.
- Conflict between Title VII (EEOC) and Title IX (OCR).
- Possible federal legislation.
- Discomfort and the claim of reverse discrimination.
- Educating campus communities and constituencies.
- Religious concerns
  - Religious Institutions, club or group membership and/or leadership, sharing of restrooms etc.
• Preferred Name & Pronouns
  - Education records
  - Databases and record systems
  - Identification documents
  - Classroom
  - The need to educate our communities

• Maintaining student privacy
  - Maintain privacy in relation to gender identity to the extent possible.
  - Students' sex, including transgender status, should not be included as directory information.
**TITLE IX & TRANSGENDER STUDENTS**

- Where sex-segregated activities and facilities are provided, transgender students should be allowed to both **participate** and **access facilities** consistent with their gender identity.

- **Restrooms and Locker Rooms**
  - Schools may not:
    - Require transgender students to use facilities inconsistent with their gender identity, nor
    - Require use of individual-user facilities where other students are not made to do so.
  - Individual-user options can be made available to all students voluntarily seeking additional privacy.

**DCL ON TRANSGENDER STUDENTS**

- **Athletics**
  - Beware of requirements that rely upon overly broad generalizations or stereotypes.
  - Discomfort with transgender students.
  - NCAA and other organizations have specific policies regarding participation.

- **Single-Sex Classes**
  - Transgender students are to be allowed to participate consistent with their gender identity.
• Single-Sex Schools
  – Where Title IX does not apply, schools are not prohibited from inclusivity (i.e. a private undergraduate women's college may choose to admit transgender women).

• Social Fraternities and Sororities
  – Exempt from Title IX, but may choose to be inclusive (i.e. a fraternity choosing to admit transgender men or a sorority choosing to admit transgender women).

DCL ON TRANSGENDER STUDENTS

• Housing and Overnight Accommodations
  – Schools must allow transgender students access to housing consistent with their gender identity.
  – Schools may not require transgender students to stay in single-occupancy accommodations or to disclose personal information when not required of other students.
  – Schools can choose to honor a student's voluntary request for single-occupancy accommodations.
  – Consider summer camps, etc.

MOUS

• Local Law Enforcement
• Advocacy Organizations
• Local Schools (K-12)
MOU: LOCAL LAW ENFORCEMENT

• Who should be at the table?
• Interaction with Campus Police/Public Safety
• Scope
  – What crimes/type of incidents are covered
• Communication
  – Reporting - When, How, What, To Whom
  – Progress Updates
• Jurisdiction
  – Patrols, Response, Dual Jurisdiction, Arrests, Referrals, Maps

MOU: LOCAL LAW ENFORCEMENT

• Investigation
  – Timing; Sharing of Evidence/Information
  – Concurrent Investigations
• Remedies
  – Interim
  – Long-term
• Prevention
• Cross-Training
• Point of Contact

MOU: LOCAL LAW ENFORCEMENT

• Relevant Legislation
  – The Clery Act/ VAWA Sec. 304
  – Title IX
  – FERPA
  – Title IV
  – ADA/504
• Relevant Guidance
  – 2001 Guidance
  – 2011 DCL
  – 2014 Q&A on Title IX and Sexual Violence
MOU: ADVOCACY ORGANIZATIONS

- Scope
- Crisis Intervention
- Victim Advocacy
- Assistance with legal orders or protection, TROs, etc.
- Counseling
- Cross-Training
- Prevention & Educational Efforts
- Point of Contact

MOU: K-12

- Dual Enrollment
- Summer Camps
- Investigation
  - By whom
  - Sharing of Information and Evidence
  - Sharing of Outcomes
- Training
- Parental Involvement
- Police Notification

SEPTEMBER 2017
DEAR COLLEAGUE LETTER
SEPTEMBER 2017 DEAR COLLEAGUE LETTER

- Overview
- Rulemaking: Notice and Comment
- Summary of Interim Q&A
  - What changed?
  - What did not change?

OVERVIEW OF OCR SEPT. 2017 ACTION

- Sept. 22, 2017 Dear Colleague Letter
  - Withdrew the April 4, 2011 Dear Colleague Letter
  - Withdrew the Questions and Answers on Title IX and Sexual Violence (April 29, 2014)
  - Rulemaking: Called for Notice and Comment on “Title IX responsibilities arising from complaints of sexual misconduct”
  - Provided “Interim Guide” – Q&A on Campus Sexual Misconduct

OVERVIEW OF OCR SEPT. 2017 ACTION

- OCR’s stated reasons for withdrawing 2011 DCL and 2014 Q&A
  - Released without providing for notice and comment requirements (APA)
  - “Created a system that lacked basic elements of due process”
  - “Created a system that...failed to ensure fundamental fairness”
NOTICE & RULEMAKING

- Administrative Procedures Act (APA)
  - Federal agencies typically must provide public notice and an opportunity for public comment before finalizing a rule.
  - Preliminary steps are largely unstructured and typically include informal conversations with interested parties.
  - Agency then provides Notice of Proposed Rulemaking with rule published in Federal Register requesting public comment (typically for 30-60 days).
  - Agency then finalizes the rule, which goes into effect within 0-30 days.

Q&A ON CAMPUS SEXUAL MISCONDUCT

- Interim Guidance from OCR dated September 2017

Note: Items in red represent changes from previous guidance or new guidance not previously given.

OCR "INTERIM GUIDE" SUMMARY

- Actual or Constructive Notice
  - OCR maintains an actual or constructive notice standard ("knew or should have known") as triggering an institution's obligations under Title IX.

- Hostile Environment
  - Maintains definition of a hostile environment, "when sexual misconduct is so severe, persistent, or pervasive as to deny or limit a student's ability to participate in or benefit from the school's programs or activities, a hostile environment exists and the school must respond."

- Responsible Employees
  - OCR provides little information other than that employees may be designated as such.
• Title IX Coordinator
  – Schools “must designate at least one employee to act as a Title IX Coordinator to coordinate its responsibilities in this area.”
  – 2015 DCL to Coordinators is still in place.

• Consistent with Laws
  – Schools “must formulate, interpret, and apply their rules” in a manner consistent with laws, court decisions and the First Amendment.

• Clery/VAWA
  – Schools must uphold Clery/VAWA and Title IX (if applicable) when addressing issues of dating violence, domestic violence, sexual assault and stalking.

• Interim Measures
  – “Interim measures” are “individualized services” provided to BOTH reporting party and responding party prior to resolution of an allegation.
  – Key elements regarding interim measures:
    ▪ Institutions cannot “rely on fixed rules or operating assumptions that favor one party over another.”
    ▪ Institutions cannot make “measures available only to one party.”

• Interim Measures (con’t)
  – Key elements regarding interim measures:
    ▪ May change over time.
    ▪ Schools should make “every effort to avoid depriving any student of his or her education.”
    ▪ Coordinator should communicate regularly with the parties to ensure any interim measures are “necessary and effective.”
Prompt and Equitable
- "A school must adopt and publish grievance procedures that provide for a prompt and equitable resolution of complaints of sex discrimination, including sexual misconduct."

Prompt
- "Prompt" is shifted from a 60-day time limit to providing "no fixed time frame."
- OCR will examine a school's response to see if the school used a "good faith effort" to provide a prompt, fair and impartial resolution in a timely manner.

Prompt and Equitable procedures:
- Provide "notice of the school's grievance procedures, including how to file a complaint, to students, parents of elementary and secondary school students, and employees."
- Apply "the grievance procedures to complaints filed by students or on their behalf alleging sexual misconduct carried out by employees, other students, or third parties."
- Designate "and follow a reasonably prompt time frame for major stages of the complaint process."

Prompt and Equitable procedures (con't):
- Ensure "an adequate, reliable, and impartial investigation of complaints, including the opportunity to present witnesses and other evidence."
- Notify "the parties of the outcome of the complaint."
- Provide "assurance that the school will take steps to prevent recurrence of sexual misconduct and to remedy its discriminatory effects, as appropriate."
**OCR “INTERIM GUIDE” SUMMARY**

- **Equitable**
  - School has the burden of gathering evidence and information, not the parties.
  - Investigation must be led by someone who is “free of actual or reasonably perceived conflicts of interest and biases for or against any party.”
  - Ensure institutional interests do not interfere with the impartiality of the investigation.
  - Rights afforded to the parties should be on “equal terms.”

- **Gag orders and similar actions restricting the parties from discussing the investigation with others are likely inequitable because they may inhibit ability of the parties to obtain and present evidence and defend their interests.**

- **Notice of Investigation**
  - Written, detailed notice of investigation should be provided to the responding party once a school has decided to pursue an investigation.
  - The Notice of Investigation should include sufficient details, including:
    - Identity of the parties involved.
    - Specific policies allegedly violated.
    - Precise misconduct alleged.
    - Date of the alleged incident.
    - Location of the alleged incident.
OCR “INTERIM GUIDE” SUMMARY

• Notice of Hearing
  – Provide parties advanced, written notice of any hearing “with sufficient time to prepare for meaningful participation.”

• Investigation Report
  – “Investigation should result in a written report summarizing the relevant exculpatory and inculpatory evidence.”

• Notice of Interview
  – Provide parties advanced, written notice of any interview “with sufficient time to prepare for meaningful participation.”

OCR “INTERIM GUIDE” SUMMARY

• Access to information
  – School must provide the reporting party, the responding party and appropriate officials with “timely and equal access to any information that will be used during informal or formal disciplinary meetings and hearings.
  – Decision-maker must provide the parties with “the same meaningful access to any information that will be used during informal and formal disciplinary meetings and hearings, including the investigation report.”

OCR “INTERIM GUIDE” SUMMARY

• Informal Resolution
  – Defined as a process that reaches a mutually voluntary resolution that “does not involve a full investigation and adjudication...including mediation.”
  – Informal resolution is permissible if:
    ▪ All parties voluntarily agree to engage in informal resolution.
    ▪ Parties have received a full disclosure of the allegations.
    ▪ Parties have received a full disclosure of their resolution options.
    ▪ School determines the complaint is appropriate for
OCR “INTERIM GUIDE” SUMMARY

• Decision-Maker
  – Can be an investigator or a separate decision-maker.
  – Finding need not come from a formal hearing (investigation-based decision is permissible).
  – Should focus on whether the conduct violated school's policies.
  – Should make a decision on each of the alleged violations.
  – No formal hearing is necessary.

OCR “INTERIM GUIDE” SUMMARY

• Standard of Proof
  – School may use either Preponderance of the Evidence OR Clear and Convincing.
  – Whatever standard is used, the school must use the same standard for all other student misconduct cases.

• Right to Respond to the Investigation Report
  – Parties should be provided the opportunity respond in writing to the investigation report before a finding is made and/or before a hearing.

OCR “INTERIM GUIDE” SUMMARY

• Sanctioning
  – The decision-maker can also determine the sanction, or sanction can be determined by someone else.
  – Sanctioning should “be made for the purpose of deciding how best to enforce the school's code of conduct.”
  – Sanctioning should also account for the impact of “separating a student from his or her education.”
  – Sanctions must represent a “proportionate response to the violation”
  – OCR restates the VAWA requirement that a college or university list all possible sanctions for DV, DV, S, SA in its Annual Security Report.
OCR “INTERIM GUIDE” SUMMARY

• Notice of Outcome
  – OCR restates the Clery requirement for colleges and universities to provide the parties with:
    • Simultaneous, written notification of the disciplinary proceeding.
    • Institution’s procedures for appeal (if any).
    • Any change “to the result when it becomes final.”
    • Must include “any initial, interim or final decision”
    • Any sanctions imposed.
    • Rationale for the results.
    • Rationale for the sanctions.

OCR “INTERIM GUIDE” SUMMARY

• Notice of Outcome
  – For non-Clery-based allegations (harassment, K-12, etc.), “the school should inform the reporting party:
    • Whether it found that the alleged conduct occurred,
    • Any individual remedies offered to the reporting party, or
    • Any sanctions imposed on the responding party that directly relate to the reporting party.
    • Other steps the school has taken to eliminate the hostile environment (if the school found one to exist).”
    • In K-12, notice should be provided to parents if the student is <18 yrs. old and to the student if <18 yrs.
OCR “INTERIM GUIDE” SUMMARY

• Appeals
  – Are not required
  – A school does NOT need to provide the parties the same rights to appeal.
  – A “school may choose to allow appeal (i) solely by the responding party; or (ii) by both parties, in which case any appeal procedures must be equally available to both parties.”

• Existing Resolution Agreements
  – Remain in full effect

QUESTIONS?

CONTACT ATIXA OR YOUR FACULTY

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